Lamar University
Pre-employment Faculty Electronic Information Resource
Security Access Request Form

Section 1: Hiring department completes this section and sends to Provost

Hiring Dept:_____ Dept contact: _____

Name: _____ Birth date: _____
(FIRST, MI, LAST, SUFFIX)   MM/DD/YYYY

Contact info: _____ Hire date: _____
PERSONAL EMAIL OR PHONE NUMBER   MM/DD/YYYY

Course(s)/Semester: _____

Approval: _____ Former /current student? ! Yes ! No
Hiring department/Dean   Date   Former/current employee? ! Yes ! No

Ever paid by LU as vendor? ! Yes ! No

Section 2: Provost signs and sends to Human Resources